

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Wednesday 5<sup>th</sup> April 2023

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 12<sup>th</sup> April 2023 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink, appearing to read 'E. Haskins', is written over a light grey rectangular background.

Eve Haskins  
Town Clerk to the Council  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
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**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

### AGENDA

**2223/183 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

**2223/184 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

**2223/185 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 8<sup>th</sup> March 2023 (attached).

**2223/186 Confidential items to be discussed after item 2223/198**

To consider if any further items on the agenda need to be discussed in confidence after item 2223/198, following exclusion of the press and public, due to their sensitive nature.

**2223/187 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2223/188 Allotments**

To receive an update on allotments and to agree any actions, including on the following:

- To consider the publication of the results of the recent allotment survey consultation with plot holders.
- To consider the splitting and letting of Plot 2, Stanley Street, and Plot 7A, Beck Lane.
- To receive an update on the progress with Plots 23 and 27, Beck Lane.

**2223/189 Bank reconciliations, statements, AGAR update, balances**

- a) To consider and approve the bank reconciliations for March 2023 (attached).
- b) To consider and approve the bank statements for March 2023 (attached).
- c) To receive a verbal update on the Annual Governance and Accountability Return (AGAR) for 2022-23.
- d) To note the bank balances to date (to note at the meeting).

**2223/190 Grants**

To consider the large grant application from Yorkshire Wellbeing Skills Group for £2,000 (further information attached).

**2223/191 Green and Clean**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To consider recent and upcoming litter picks.
- b) To receive an update on Green and Clean Forums.

**2223/192 CIL funding**

To receive an update on the CIL funding, including any progress on the bandstand electricity project, and to agree any actions.

**2223/193 Policies/procedures**

To review and approve the following policies (attached):

- a) Financial Regulations.
- b) Internal Controls Policy and checklist.

**2223/194 Asset Register**

To approve the updated Asset Register (attached).

**2223/195 Annual Report for 2022-23**

To consider the publication of the Annual Report for 2022-23.

**2223/196 Risk Management**

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

**2223/197      Date of next meeting**

To agree the date for the next Finance and General Purposes Committee meeting in May 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2223/198      Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2223/199      The Hub**

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To consider necessary electrical work.
- b) To consider necessary work on the entrance dome.
- c) To consider exterior wood staining.
- d) To consider replacing the fire detectors in the accessible toilets, and associated call-out issues.
- e) To consider the sewerage and drainage problems.
- f) To receive an update regarding the placing of solar panels on the Hub.

**2223/200      Purchase of projector**

To agree the purchase of a projector (three quotes attached).